

Job posting for Toronto Christian Community Church



Toronto Christian Community Church | 100 Acadia Avenue Markham ON L3R 5A2
e: hradmin@tccc.ca | w: tccc.ca
p: 905.477.7533

Children's Ministry Pastor (Full-Time 40 hours per week)

Position Description

The Toronto Christian Community Church is a multilingual church. The Children Ministry Pastor will oversee weekly Sunday school operations for 3 congregations, children fellowship, day camp and children mission programs. Candidates for the position will have demonstrated extensive experience working with children of various ages, in a church environment.

Key Responsibilities

1. Teaching:
 - a) Overlook/facilitate weekly Sunday school operation
 - b) Effectively network/recruit/coordinate volunteers (Sunday school teachers and helpers):
 - c) Prepare a yearly teaching roster for English/Mandarin and Noon time Sunday school
 - d) Teach at least one grade each semester
 - e) Brief new teachers/helpers, provide trainings when necessary .
 - f) Coordinate teachers/helpers attend annual Children Ministry Conference or hold in-house Teacher's Training Workshops .
 - g) Manage administrative activities for the ministry
 - h) Develop a student evaluation report
2. Curriculum
 - a) Choose, order organize and prepare curriculum before the beginning of Sunday school year
 - b) Prepare and sort curriculum according to English/Mandarin/Noon time every semester
ie. on attendance sheet, display sheet, poster, etc.
 - c) Allocate student worksheets to each class every semester according to number of students per class
 - d) weekly basis
3. D4G Children Fellowship
 - a) Plan/coordinate/evaluate D4G fellowship programs with the D4G committee
 - b) Lead program (according to roster)
4. Day Camp
 - a) Support Day Camp coordinators by booking for Day Camp trips and special workshops, Charter buses for the trips etc.
 - b) Oversee the leadership and all the camp logistical and administrative issues.
5. ACEM children mission programs

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- a) Attend planning meetings with all the other ACEM Children Pastors
 - b) Lead Mission Conference children's programs with all the other ACEM children pastors
 - c) Evaluate with all the other ACEM children pastors
6. Family Fun Fair (October 31st annually EXCEPT Sundays)
- a) Plan and coordinate the event
 - b) Ensure event runs smoothly on the day
7. Pastoral care
- a) Sunday school teachers/helpers

 - b) Family and kids
- 8) Misc.
- a) Attend all and lead Children Ministry (CM) committee meetings.
 - b) Attend the Eng and/or (Cantonese / Mandarin) pastoral meetings (when call upon).
 - c) Cooperate and assist all church-wide events / programs.
 - d) Bulletin announcements (all three services)
 - e) Making claims for ministry expenses etc.

Experience, Skills and Abilities and Personal Characteristics

- A firm commitment to the vision and mission of Toronto Christian Community Church
- Passionate to spiritually grow children
- 2-3 years experience in church ministry working with children
- Passionate in supporting the church in its ministries and fostering positive relationships with the church community and public on behalf of the church
- Strong values with a growth mindset and energetic attitude
- Self-motivated, willing to take responsibility for actions and work
- Speak English. Asset to speak Cantonese and/Mandarin

Interested candidates are asked to submit a detailed resume outlining their qualifications and experience to:

Human Resources
Toronto Christian Community Church
100 Acadia Ave, Markham, L3R 5A2
Email: hadmin@tccc.ca
Webpage: tccc.ca

Deadline for applications: May 31, 2024

We thank all applicants, however, only those considered for an interview will be contacted.